

**Minutes of the South Beaver Township Reorganization Meeting**

**January 3, 2011**

The annual Reorganization Meeting of the South Beaver Township Board of Supervisors was called to order by Temporary Chairman Matthew Balik in the Municipal Building located on State Route 168 at 7:00 P.M. Matthew Balik, Robert Long, Dan Rastatter, Carol Miller, David L. Gropp, and Dan McLean were present. Nominations were requested for a Chairman of the Board of Supervisors. A motion was made by Dan Rastatter to nominate Matthew Balik. Robert Long seconded the motion. Motion carried. Dan Rastatter made a motion to nominate Robert Long as the Vice-Chairman. Matthew Balik seconded the motion. Motion carried. Matthew Balik made a motion to appoint the following officers for 2011. Bob Long seconded the motion. Motion carried.

Secretary-Treasurer: Carol Miller

Solicitor: David L. Gropp

Engineer: Daniel C. Baker Associates, Inc.

Police Chief: Dan McLean

Assistant Police Chief: Jack L. Mintier Jr.

Police Officers: James Boak, James McGeehan, Daniel Petrich, Jeff Lansberry, Daniel L. Hepler, Richelle Herczak

Sewage Enforcement Officer Technical Services: Michael J. Groves, Craig A. Baker, Ronald L. Robinson, (all employed at Daniel C. Baker, Inc.)

Alternate Sewage Enforcement Officer: If a conflict would arise. Jeffrey D. Winkle (not employed by Daniel C. Baker, Inc.)

Roadmaster: Gary L. Gailey

Zoning Officer: Craig A. Baker

Alternate Zoning Officer: Tim Schutzman

Solicitor for the Zoning Hearing Board: George M. Patterson II

Open Records Official: Carol Miller

Open Records Official for Police Department: Dan McLean

Depository: Citizens Bank, Chippewa Office

Pennsylvania Local Govt. Investment Trust (PLGIT)

Per Capita & Wage Tax Collector: Robin Huston

Township Meetings: 2<sup>nd</sup> Tuesday of each month, 4<sup>th</sup> Tuesday as needed. Place of Meetings: Municipal Building, 773 State Route 168. Time: 7:00 P.M.

Supervisors approved the following Pay Rate Schedule for 2011:

Gary Gailey: \$21.10 per hour

Jeff Blostic: \$17.35 per hour

Part-Time with CDL: \$15.60 per hour

Part-Time Operator without CDL: \$13.10

Laborer: \$10.80 per hour

Janitor & Grass Mower: \$10.80 per hour

Police Chief: \$46,696.00 (annual)

Ass't Police Chief: \$17.52 per hour

Full -Time Police: \$16.96 per hour

Part-Time Police: \$14.95 per hour

Secretary/Treasurer: \$38,760.00 (annual)

Ass't. Secretary: \$11.50 per hour

Tax Collector: Real Estate, Per Capita, Street Lighting, Fire Hydrant Assessment: 5% of Collection

Tax Collector: Wage Taxes; 3.25% of Collections

Supervisors approved the following Employee Benefits:

Health Insurance Paid for all Full-Time Employees. Employee pays \$50.00 per month. (Tax Collector not included)

Township provides a Pension Plan for all full-time employees. (Tax Collector not included)

Township provides Group Life Insurance for full-time employees. (Tax Collector not included)

Disability Insurance paid by employee

Supervisors approved the following vacation time:

Gary Gailey - 4 weeks

Jeff Blostic - 3 weeks

Dan McLean - 4 weeks

Jack Mintier - 4 weeks

James Boak - 3 weeks

Dan Petrich - 2 weeks (after 10/01/11)

Carol Miller - 4 weeks, 1 day

Supervisors approved the following:

Compensatory Time for the Roadmaster: 2 hours for attendance and road report at township meetings.

Full-Time Employees get Three Sick Days Per Year. If not used by End of Year, Employee will be paid for them.

Full-Time Employees are eligible for up to three (3) Consecutive Normally Scheduled Work Days for Bereavement Leave with Pay. One Day has to be the day of funeral. (Immediate Family Members)

Seven paid Holidays: New Years Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day. Two Personal Days.

Vacation Eligibility for Full-Time Employees:

1 Week Vacation after 1 Full Year

2 Weeks Vacation after 3 Full Years

3 Weeks Vacation after 7 Full Years

4 Weeks Vacation after 10 Full Years (Maximum)

Pension Plan Based on Years of Service for Vesting for Full-Time Employees per Respective Ordinances.

Treasurer's Bond: \$300,000.00

Matt Balik made a motion to reappoint Kelly Detka to a five-year term on the Recreation Board. Bob Long seconded the motion. Motion carried.

Matt Balik made a motion to reappoint Lee Snyder to a five-year term on the Planning Commission. Dan Rastatter seconded the motion. Motion carried.

Bob Long made a motion to reappoint Vicki Teets to a three-year term on the Zoning Hearing Board. Dan Rastatter seconded the motion. Motion carried.

Bob Long made a motion to reappoint Charles McGaffick to a one-year term on the Vacancy Board. Matt Balik seconded the motion. Motion carried.

The Supervisors reviewed the following:  
Employees Benefit Guidelines and Policies.  
Recreation Park Regulations and Rentals  
Fire Hall Regulations and Rentals

Matt Balik made a motion to adjourn the Reorganization Meeting. Bob Long seconded the motion. Motion carried. Matt Balik adjourned the meeting at 7:28 P.M.

Respectfully submitted,

Carol Miller, Township Secretary