

**SOUTH BEAVER TOWNSHIP**  
**REORGANIZATION MEETING**  
**JANUARY 3, 2022**

The annual reorganization meeting of the South Beaver Township Board of Supervisors was called to order by Solicitor Joe Budicak at the Municipal Building located on Blackhawk Road at 7:46 pm. Jack Mintier, Thomas Miller, John Onuska, Joseph Budicak, John Heyl, Dan Petrich were present. Joe Budicak requested nominations for a Chairman of the Board of Supervisors. A motion was made by John Onuska to nominate Thomas Miller as Chairman. Jack Mintier seconded the motion. Motion carried. Thomas Miller made a motion to nominate John Onuska as Vice-Chairman. Jack Mintier seconded the motion. Motion carried.

John Onuska made a motion to reappoint Ashley N. Carr as Secretary/Treasurer. Jack Mintier seconded the motion. Motion carried.

Thomas Miller made a motion to reappoint Joseph Budicak as Solicitor. Jack Mintier seconded. Motion carried

Thomas Miller made a motion to reappoint Lennon, Smith, Souleret as Engineering. Jack Mintier seconded. Motion carried.

Thomas Miller made a motion to reappoint Daniel Petrich as Police Chief. Jack Mintier seconded the motion. Motion carried.

Thomas Miller made a motion to reappoint Nathan Clendennen as Police Lieutenant. Jack Mintier seconded the motion. Motion carried.

Jack Mintier made a motion to reappoint Michael Groves as Sewage Enforcement Officer. John seconded the motion. Motion carried.

John Onuska made a motion to reappoint Jeffrey D. Winkle & Ronald R. Andrasko as alternate Sewage Enforcement Officer. Jack Mintier seconded the motion. Motion carried.

Jack Mintier made a motion to reappoint Kevin Henderson as Roadmaster. John Onuska seconded the motion. Motion carried.

Thomas Miller made a motion to reappoint John Heyl as Zoning Officer. Jack Mintier seconded the motion. Motion carried.

John Onuska made a motion to reappoint Shawn Wingrove to alternate Zoning Officer. Jack Mintier seconded the motion. Motion carried.

Jack Mintier made a motion to reappoint John W. Rackley as the solicitor of the Zoning Hearing Board. John Onuska seconded the motion. Motion carried.

Jack Mintier made a motion to reappoint Mack C. Turnley as Township CPA. John Onuska seconded the motion. Motion carried.

Jack Mintier made a motion to reappoint Ashley Carr as the Open Records Official for the Township. Thomas Miller seconded the motion. Motion carried.

Jack Mintier made a motion to reappoint Daniel Petrich as the open records Official for the Police Department. Thomas Miller seconded the motion. Motion carried.

Jack Mintier made a motion to approve Citizens Bank, Chippewa Office as a Township Depository. John Onuska seconded the motion. Motion carried.

Jack Mintier made a motion to approve Pennsylvania Local Government Investment Trust as a Township Depository. John Onuska seconded the motion. Motion carried.

Jack Mintier made a motion to reappoint Robin Huston as the Per Capita and Wage Tax Collector. Thomas Miller seconded the motion. Motion carried.

Jack Mintier made a motion to reappoint Berkheimer as the Earned Income Tax Collector. Thomas Miller seconded the motion. Motion carried.

Jack Mintier made a motion to advertise and hold the Township meetings on the 2<sup>nd</sup> Wednesday of each Month and the 4<sup>th</sup> Wednesday as needed 7:00 pm at the Municipal Building. John Onuska seconded the motion. Motion carried.

Jack Mintier made a motion to approve the pay rate schedule for 2022 for non uniform employees. Thomas Miller seconded the motion. Motion carried.

Jack Mintier made a motion to approve the annual salary of the Police Chief. John Onuska seconded the motion. Motion carried.

Jack Mintier made a motion to approve the pay rate of the Police Lieutenant. John Onuska seconded the motion. Motion carried.

Jack Mintier made a motion to approve the pay rate of the full-time and part-time Policeman. Thomas Miller seconded the motion. Motion carried.

Jack Mintier made a motion to approve the annual salary of the Secretary. John Onuska seconded the motion. Motion carried.

Jack Mintier made a motion to approve the Employee Benefits as listed below. John Onuska seconded the motion. Motion carried.

Jack Mintier made a motion to approve the Treasurer's Bond for \$900,000.00. John Onuska seconded the motion. Motion carried.

Jack Mintier made a motion to reappoint Daniel Rastatter to the South Beaver Planning Commission Board. Thomas Miller seconded the motion. Motion carried.

Jack Mintier made a motion to reappoint Scott Pettner to the South Beaver Zoning Hearing Board. Thomas Miller seconded the motion. Motion carried.

Jack Mintier made a motion to reappoint Matthew Balik to the Vacancy Board. Thomas Miller seconded the motion. Motion carried.

John Onuska made a motion to approve the recreation park regulations and rentals. Jack Mintier seconded the motion. Motion carried.

John Onuska made a motion to approve the meeting at 8:04 PM. Jack Mintier seconded the motion. Motion carried.

#### AGENDA FROM MEETING:

#### APPOINTMENT OF OFFICERS:

Secretary-Treasurer: Ashley N. Carr

Solicitor: Joseph Budicak

Engineer: Lennon, Smith, Souleret Engineering, Inc.

Police Chief: Daniel Petrich

Police Lieutenant: Nathan Clendennen

Police Officers: Jeff Lansberry, Hannah Shepler, Royce Deyber, Nicholas McHenry, Brian Speer, Arthur Shidemantle

Sewage Enforcement Officer Technical Services: Michael J. Groves (A G-Squared Services, LLC.)

Alternate SEO: Jeffrey D. Winkle & Ronald R. Andrasko

Roadmaster: Kevin Henderson

Zoning Officer: John Heyl, Lennon, Smith, Souleret Engineering Inc.

Alternate Zoning Officer: Shawn Wingrove, Lennon, Smith, Souleret Engineering, Inc.

Solicitor for Zoning Hearing Board: John W. Rackley

Auditor: Mark C. Turnley

Open Records Official: Ashley N. Carr

Open Records Official for Police Department: Daniel Petrich

Depository: Citizens Bank, Chippewa Office

Pennsylvania Local Govt. Investment Trust (PLGIT)

Per Capita & Wage Tax Collector: Robin Huston

Earned Income Tax Collector: Berkheimer

Township Meetings: 2<sup>nd</sup> Wednesday of each month, 4<sup>th</sup> Wednesday as needed.

Place of Meetings: South Beaver Municipal Building, 805 Blackhawk Rd.

Time: 7:00 P.M.

#### Pay Rate Schedule for 2022:

Kevin Henderson: \$23.94 per hour

Hank Burdick: \$21.38 per hour

Full-Time with CDL: \$21.38 per hour  
Full-Time without CDL: \$19.69 per hour  
Part-Time with CDL: \$19.12 per hour  
Part-Time without CDL: \$17.41 per hour  
Laborer: \$15.72 per hour  
Janitor & Grass Mower: \$13.59 per hour  
Police Chief: \$59,740 (annual)  
Police Lieutenant: \$23.64 per hour  
Full Time Policemen: \$22.98 per hour  
Part Time Policemen: \$20.60 per hour  
Secretary: \$41,200 (annual)  
Assistant Secretary: \$14.46 per hour  
Tax Collector, Real Estate, Per Capita, Street Lighting, Fire Hydrant Assessment,  
Fire Tax: 5% of Collections  
Wage Tax: 3.25% of Collections

**Employee Benefits:**

Health Insurance Paid for all Full-Time Employees. Ten percent (10%) of premium deducted from Members Pay. (Tax Collector Not Included) Full-Time Employees will receive \$1,000 at the beginning of the year to offset the increase in this year's health plan deductibles.

Township provides a Pension Plan Program for all Full-Time Employees. (Not provided for Tax Collector)

Township provides Group Life Insurance for Full-Time Employees. (Not provided for Tax Collector)

Disability Insurance paid by employee.

**Vacation Eligibility for Full Time Employees:**

- 1 Week Vacation after 1 Full Year
- 2 Weeks Vacation at the start of the third calendar year of service
- 3 Weeks Vacation at the start of the sixth calendar year of service
- 4 Weeks Vacation at the start of the tenth calendar year of service

**Supervisors approved the following vacation time:**

- Dan Petrich: 5 weeks
- Nathan Clendennen: 4 weeks
- Ashley Carr: 3 weeks
- Hannah Shepler: 2 week
- Nicholas McHenry: 1 week
- Kevin Henderson: 1 week

Douglas Lytle: 1 week on 11/14/2022

Full Time Employees get Three Sick Days per Year. If not used by end of year, employee will be paid for them.

Full Time Employees are eligible for up to three (3) Consecutive Normally Scheduled Work Days for Bereavement Leave with Pay. One Day has to be the day of the funeral. (Immediate Family Members)

Eleven Paid Holidays: New Years Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day, Four Personal Holidays.

Pension Plan Based on Years of Full-Time Service for Vesting for full-time employees per respective ordinances.

Treasurer's Bond: \$900,000.00

Planning Commission: Dan Rastatter

Zoning Hearing Board: Scott Pettner

Vacancy Board: Matthew Balik

Township Auditor: 6 year term vacancy

Recreation Board: Vacancy

Recreation Park Regulations and Rentals

Adjourn Reorganization Meeting