

Minutes of South Beaver Township Regular Meeting

January 5, 2015

The regular January meeting of the South Beaver Township Board of Supervisors held in the South Beaver Fire Hall located on State Route 168 was called to order at 7:24 P.M. by Chairman Daniel Rastatter. The Pledge of Allegiance followed.

Officials present: Dan Rastatter, Clair Young, Robert Wood, Kevin Brett, John Heyl, George Patterson, Dan McLean, Kurt Magness, Ashley Carr.

Others present: Joe & Christine Barsic, Andy Leech

A motion was made by Clair Young to approve the minutes of the December meeting. Robert Wood seconded the motion. Motion carried.

Clair Young made a motion to approve the Treasurer's Report for December and pay the following bills: General Fund, Check No. #11296-#11332, Total \$22,807.40; Payroll Fund, Check #8454-#8481, Total \$20,685.81. Robert Wood seconded the motion. Motion carried.

Dan Rastatter welcomed Lennon, Smith & Souleret Engineering to South Beaver Township. Kevin Brett introduced himself and John Heyl.

Dan McLean read the police report. It will be filed.

There was no fire report.

Kurt Magness read the road report. It will be filed.

Dan Rastatter made an announcement that he and Clair Young met with Craig Baker on December 12, 2014 at 1 P.M. to discuss the appointment of Township Engineer. Dan also reported that the Supervisors met prior to this meeting to discuss another employee issue.

Joe and Christine Barsic were present for the Barsic Plan of Lots. Kevin Brett asked the Barsics to send him pictures of their utility pole tags and he will work with MDM to obtain the legal easement documentation. Dan Rastatter made a motion for conditional approval with the conditions being the items highlighted in a report provided by Lennon, Smith and Souleret dated January 5th being completed, which include the public utility easement being added to the drawings, the driveway maintenance agreement being referenced on the drawings and recorded at the same time of the subdivision and the driveway easement being added to the drawings if it hasn't been already. Clair Young seconded the motion. Motion carried.

Dan McLean reported that Assistant Chief Jack Mintier submitted a resignation letter for the end of the month. Dan would like to move Jesse Richman to a full-time position for a probationary period. Dan asked if it would be ok for him to start the search to find someone to then fill Jesse's part time hours. Dan Rastatter made a motion to approve Jesse Richman to a fulltime patrolmen on February 1st with a six month probationary period based on review of his performance. Clair Young seconded the motion. Motion carried. Dan asked the board that the name Assistant Chief be removed and instead use Lieutenant. George Patterson so no issue with this as long as the bargaining unit has no objection on the name change. The Supervisors also approved Dan to search for a new part-time patrolmen.

Dan Rastatter made a motion to pass Resolution No. 1-2015 waiving contributions to the Police Pension Fund since the Actuarial Study showed it will remain sound. Clair Young seconded the motion. Motion carried.

Dan Rastatter made a motion to pass Resolution No. 2-2015 naming the Chairman of the board of Supervisors as the Chief Executive Officer of the Pension Funds giving authority to sign and execute documents and the secretary authority to certify the signature. Clair Young seconded the motion. Motion carried.

Dan Rastatter made a motion to pass Resolution No. 3-2015 appointing Mark C. Turnley, Certified Public Accountant, to perform the annual audit of township records for 2010 or otherwise may be required to be audited prior to the end of 2015. Clair Young seconded the motion. Motion carried.

George Patterson provided the board with a draft of a non-smoking policy. The Supervisors asked that a notation be added that includes first offense violations will be a written warning, second offense is three days off and third offense is grounds for dismissal.

George Patterson brought up concerns he had with the contract provided to the Township by Lennon, Smith & Souleret. The agreement calls for all litigations to be litigated in Allegheny County, George believes it should be Beaver County. George also states that paragraph 29 requires the Township and Lennon, Smith, Souleret to waive rights to a jury trial, he would also object to that. Kevin Brett agrees to the changes and will update the documents. Kevin Brett also explains to the board that they may want to add an asterisk to the Land development applications and fee schedule stating that the township has the right to set up an escrow account. This would be useful for large projects so that the township isn't fronting the bill. Lennon, Smith, Souleret and George Patterson would be able to help determine the escrow amount.

Dan Rastatter asked Lennon, Smith and Souleret to be up front with applicants so that there are no hidden costs. In the past projects have turned out to be more complicated than originally thought and the applicant was hit with large fees at the end of a project. Kevin Brett said they will make sure that the applicants are using their own sources so that minimal charges are passed onto the applicant from the township.

Ashley Carr received a complaint of an increase of trash along the roads leading up to the well sites. The Supervisors believe this is a police issue, but also asked Ashley to kindly contact any companies that have hauling permits on those roads to remind their drivers of our policies.

The Supervisors were provided with an invitation to the 93rd Annual PSATS Conference and Trade Show.

The Supervisors received a copy of the Recreation Boards December Meeting minutes.

PSATS News Bulletin for December was distributed to the Supervisors.

Ashley Carr asked the Supervisors if Jack Mintier could be paid out for his unused vacation time. George Patterson stated that if he works one day into the new period he is entitled to all of it. The Supervisors asked Ashley to forward them a copy of the Police Contract to determine if there are any stipulations and it will be further discussed at next Mondays meeting.

Ashley Carr asked the Supervisors if the Township could provide off-site backup for the Tax Collectors computer. The Supervisors believed this was a good idea and Ashley will obtain a quote from MG-Soft.

Dan Rastatter thanked Craig Baker of Daniel C. Baker for the 30 plus years of commendable service where he went above and beyond the call of duty. Dan said that he couldn't say enough about the work that he did for the Township over the years, he was proud to work with him and was a real asset to the community.

Dan adjourned the meeting at 9:17 P.M.

Respectfully submitted,

Ashley N. Carr, Secretary