

**Minutes of the South Beaver Township Reorganization Meeting**

**January 3, 2012**

The annual Reorganization Meeting of the South Beaver Township Board of Supervisors held in the Municipal Building on State Route 168 was called to order at 7:00 P.M. by Temporary Chairman Matthew Balik. Present were Matthew Balik, Daniel Rastatter, Clair Young, Carol Miller, David Gropp, Dan McLean and Ron Sano. Nominations were requested for a Chairman of the Board of Supervisors. A motion was made by Dan Rastatter to nominate Matt Balik as the Chairman. Motion was seconded by Clair Young. Motion carried. Matt Balik made a motion to nominate Dan Rastatter as the Vice-Chairman. Clair Young seconded the motion. Motion carried. Matt Balik made a motion to appoint the following officers for 2012. Dan Rastatter seconded the motion. Motion carried.

Secretary-Treasurer: Carol Miller

Solicitor: David L. Gropp

Engineer: Daniel C. Baker Associates, Inc.

Police Chief: Dan McLean

Assistant Police Chief: Jack L. Mintier Jr.

Police Officers: James McGeehan, Daniel Petrich, Jeff Lansberry, Daniel L. Hepler, Richelle L. Graeser, Mark Smilek, Nathan Clendennen

Sewage Enforcement Officer Technical Services: Michael J. Groves, Craig A. Baker, Ronald L. Robinson (all employed by Daniel C. Baker, Inc.)

Alternate Sewage Enforcement Officer Technical Services: (if a conflict would arise) James B. Harvey, Jr., Jeffrey D. Winkle, Ronald R. Andrasko (not employed by Daniel C. Baker, Inc.)

Roadmaster: Gary L. Gailey

Zoning Officer: Craig A. Baker

Alternate Zoning Officer: Tim Schutzman

Solicitor for Zoning Hearing Board: George M. Patterson II

Open Records Official: Carol Miller

Open Records Official for Police Department: Dan McLean

Depository: Citizens Bank, Chippewa office

Pennsylvania Local Govt. Investment Trust (PLGIT)

Per Capita Tax, Street Lighting & Water Assessment Collector: Robin L. Huston

Earned Income Tax Collector: Central Tax, Ellwood City

Township Meetings: 2<sup>nd</sup> Tuesday of each month, 4<sup>th</sup> Tuesday as needed. Place of Meetings:

Municipal Building at 773 State Route 168. Time: 7:00 P.M.

Pay Rate Schedule for 2012:

Gary Gailey: \$21.60 per hour

Jeff Blostic: \$17.85 per hour

Part-Time Operator with CDL: \$16.10 per hour

Part-Time Operator without CDL: \$13.60 per hour

Laborer: \$11.30 per hour

Janitor & Grass Mower: \$11.30 per hour

Police Chief: \$48,100 (annual)

Assistant Police Chief: \$18.02 per hour

Full-Time Police: \$17.46 per hour

Part-Time Police: \$15.45 per hour

Secretary: \$39,924 (annual)

Assistant Secretary: \$12.00 per hour

Tax Collector: Real Estate, Per Capita, Street Lighting, Water Assessment: 5% of Collection

Wage Taxes: 3.25%

**Employee Benefits:**

Health Insurance Paid for all Full-Time Employees. \$50.00 per Month Deducted from Members Pay (Tax Collector not Included)

Township provides a Pension Plan Program for all Full-Time Employees. (Tax Collector not Included)

Township provides Group Life Insurance for Full-Time Employees. (Tax Collector Not Included)  
Disability Insurance Paid by Employee

**Supervisors approved the following Vacation Time:**

Gary Gailey: 4 weeks

Jeff Blostic: 4 weeks

Dan McLean: 4 weeks

Jack Mintier: 4 weeks

Dan Petrich: 2 Weeks

Carol Miller: 4 weeks, 1 day

Compensatory Time for the Roadmaster: 2 hours for Attendance and Road Report at Township Meetings

Full-Time Employees get Three (3) Sick Days Per Year. If not used by End of Year, Employee will be Paid for Them

Full-Time Employees are eligible for up to Three (3) Consecutive Normally Scheduled Work Days for Bereavement Leave with Pay. One Day has to be the day of Funeral. (Immediate Family Members)

Nine Paid Holidays: New Years Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day, Two Personal Days

**Vacation Eligibility for Full-Time Employees:**

1 Week Vacation after 1 Full Year Service

2 Weeks Vacation after 3 Full Years Service

3 Weeks Vacation after 7 Full Years Service

4 Weeks Vacation (Maximum) after 10 Full Years Service

Pension Plan Based on Years of Full-Time Service for Vesting for Full-Time Employees per Respective Ordinances

Treasurer's Bond: \$300,000.00

Matt Balik made a motion to reappoint Jessica Perenovich to a five-year term on the Recreation Board. Motion seconded by Dan Rastatter. Motion carried.

Matt Balik made a motion to reappoint Dan Rastatter to a five-year term on the Planning Commission. Motion seconded by Clair Young. Motion carried.

Matt Balik made a motion to reappoint Perry Pander to a three-year term on the Zoning Hearing Board. Dan Rastatter seconded the motion. Motion carried.

Matt Balik made a motion to reappoint Charles McGaffick to a one-year term on the Vacancy Board. Dan Rastatter seconded the motion. Motion carried.

Matt Balik made a motion to appoint Clair Young as the Voting Delegate at the annual Pennsylvania State Association of Township Supervisors' Educational Conference to be held May 6th-9th in Hershey. Dan Rastatter seconded the motion. Motion carried.

The Supervisors reviewed the Recreation Park Regulations and Rentals.

The Supervisors reviewed the Fire Hall Rentals and Regulations and decided they will not rent the Fire Hall to outside parties.

Matt Balik made a motion to adjourn the Reorganization Meeting. Clair Young seconded the motion. Motion carried.

Respectfully submitted,

Carol Miller, Township Secretary