

Minutes of the South Beaver Township Reorganization Meeting

January 7, 2013

The annual Reorganization Meeting of the South Beaver Township Board of Supervisors was called to order by Temporary Chairman Matthew Balik at the South Beaver Fire Hall located on State Route 168 at 7:00 P.M. Matthew Balik, Dan Rastatter, and Clair Young were present. Nominations were requested for a Chairman of the Board of Supervisors. A motion was made by Dan Rastatter to nominate Matt Balik as the Chairman. Motion was seconded by Clair Young. Motion carried. Matt Balik made a motion to nominate Clair Young as the Vice-Chairman. Dan Rastatter seconded the motion. Motion carried. Matt Balik made a motion to reappoint Mark C. Turnley as the township auditor. Clair Young seconded that motion. Motion Carried. Matt Balik made a motion to appoint the following officers for 2013. Clair Young seconded the motion. Motion carried.

Secretary-Treasurer: Ashley N. Carr

Solicitor: David L. Gropp

Engineer: Daniel C. Baker Associates, Inc.

Police Chief: Dan McLean

Assistant Police Chief: Jack L. Mintier Jr.

Police Officers: James McGeehan, Daniel Petrich, Jeff Lansberry, Daniel L. Hepler, Richelle Graeser, Mark Smilek, Nathan Clendennen

Sewage Enforcement Officer Technical Services : Michael J. Groves, Craig A. Baker (all employed at Daneil C. Baker, Inc.)

Alternate Sewage Enforcement Officers: James B. Harvey, Jr., Jeffrey D. Winkle, Ronald R. Andrasko (not employed by Daniel C. Baker, Inc.)

Roadmaster: Kurt Magness

Zoning Officer: Craig A. Baker

Alternate Zoning Officer: Tom Zeglin

Solicitor for Zoning Hearing Board: George M. Patterson II

Auditor: Mark C. Turnley

Open Records Official: Ashley N. Carr

Open Records Official for Police Department: Dan McLean

Depository: Citizens Bank, Chippewa Office

Pennsylvania Local Govt. Investment Trust (PLGIT)

Per Capita & Wage Tax Collector: Robin Huston

Earned Income Tax Collector: Berkheimer

Township Meetings: 2nd Tuesday of each month, 4th Tuesday as needed.

Place of Meetings: South Beaver Fire Hall, 740 State Route 168. Time 7:00 P.M.

Pay Rate Schedule for 2013:

Kurt Magness: \$18.60 per hour

Jeff Blostic: \$18.35 per hour

Part-Time with CDL: \$16.60 per hour

Part-Time Operator without CDL: \$14.10

Laborer: \$11.80 per hour

Janitor & Grass Mower: \$10.00 per hour

Police Chief: \$49,556 (annual)

Ass't Police Chief: \$18.52 per hour
Full Time Policemen: \$17.96 per hour
Part Time Policemen: \$15.95 per hour
Secretary: \$29,000 (annual)
Secretary Helper: \$19.20 per hour
Assistant Secretary: \$12.00 per hour
Tax Collector: Real Estate, Per Capita, Street Lighting, Hydrant Assessment: 5% of Collection
Tax Collector: Wage Taxes: 3.25 % of Collections

Employee Benefits:

Health Insurance Paid for all Full-Time Employees. \$50.00 per Month Deducted from Members Pay.
(Tax Collector Not Included)

Township provides a Pension Plan Program for all full-time employees. (Not provided for tax collector)

Township provides Group Life Insurance for full-time employees. (Not provided for tax collector)

Disability Insurance paid by employee.

Supervisors approved the following vacation time:

Kurt Magness: 1 week
Jeff Blostic: 4 weeks
Dan McLean: 4 weeks
Jack Mintier: 4 weeks
Ashley Carr: 1 week

Compensatory Time for the Roadmaster: 2 hours for attendance and road report at township meetings.

Full Time Employees get Three Sick Days Per Year. If not used by end of year, Employee will be paid for them.

Full Time Employees are eligible for up to three (3) Consecutive Normally Scheduled Work Days for Bereavement Leave with Pay. One Day has to be the day of funeral. (Immediate Family Members)

Eight Paid Holidays: New Years Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day, One Personal Day.

Vacation Eligibility for Full Time Employees:

- 1 Week Vacation after 1 Full Year
- 2 Weeks Vacation after 3 Full Years
- 3 Weeks Vacation after 7 Full Years
- 4 Weeks Vacation (Maximum) after 10 Full Years of Service

Pension Plan Based on Years of Full-Time Service for Vesting for Full-time employees per respective ordinances

Treasurer's Bond: \$900,000.00

Matt Balik made a motion to triple the treasurers bond, making it \$900,000.00. Clair Young seconded that motion. Motion Carried

Matt Balik made a motion to adjourn the Reorganization Meeting. Dan Rastatter seconded the motion. Motion carried. Matt Balik adjourned the meeting at 7:30 P.M.

Respectfully submitted,

Ashley Carr, Township Secretary